

INFORMATION NOTICE

WORKFORCE SERVICES

Number: WSIN08-6

Date: July 29, 2008

Expiration Date: 8/29/10

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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: PY 2007-08 PARTICIPANT AND PERFORMANCE REPORTING

This information notice provides instructions and important dates regarding Program Year (PY) 2007-08 participant reporting under the Workforce Investment Act (WIA). The timeframes outlined herein comply with Department of Labor (DOL) guidance released in Training and Employment Guidance Letter (TEGL) 17-05, (February 17, 2006). Also, this information notice highlights general information regarding the Common Measures.

ANNUAL REPORT

In order to report timely to Congress, DOL has established the due date for the Annual Report, required under WIA Section 136, as October 1st. To comply with DOL's due date, the State has established a year-end participant and performance reporting timeline. Attachment 1 displays this timeline and highlights important dates related to year-end reporting. Attachment 2 delineates the cohorts of exiters who will be measured for PY 2007.

The June 2008 Individual Participant Data (IPD) is the last IPD transmission that will be matched to the base wage file prior to calculation of the performance measures for the PY 2007 Annual Report. Grantees must submit final supplemental outcome data by July 20, 2008. Please note, the PY 2007 Annual Report reflects outcomes for clients leaving the program prior to September 30, 2007. **The Job Training Automation (JTA) system will be locked to IPD transmissions at 8:00 a.m. on August 7, 2008,** and final performance for the PY 2007 Annual Report will be processed by State staff.

COMMON MEASURES

The TEGL 17-05 and TEGL 17-05, Change 1 (August 13, 2007) establish definitional and policy changes to the WIA performance reporting and accountability system. The 15 core performance measures and two customer satisfaction measures are replaced by nine common measures (3 Adult, 3 Dislocated Worker, 3 Youth). Please refer to these TEGs for detailed information regarding the WIA performance system.

EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Special requests for services, aids, and/or special formats need to be made by calling (916) 654-8055 (Voice). TTY users, please call the California Relay Service at 711.

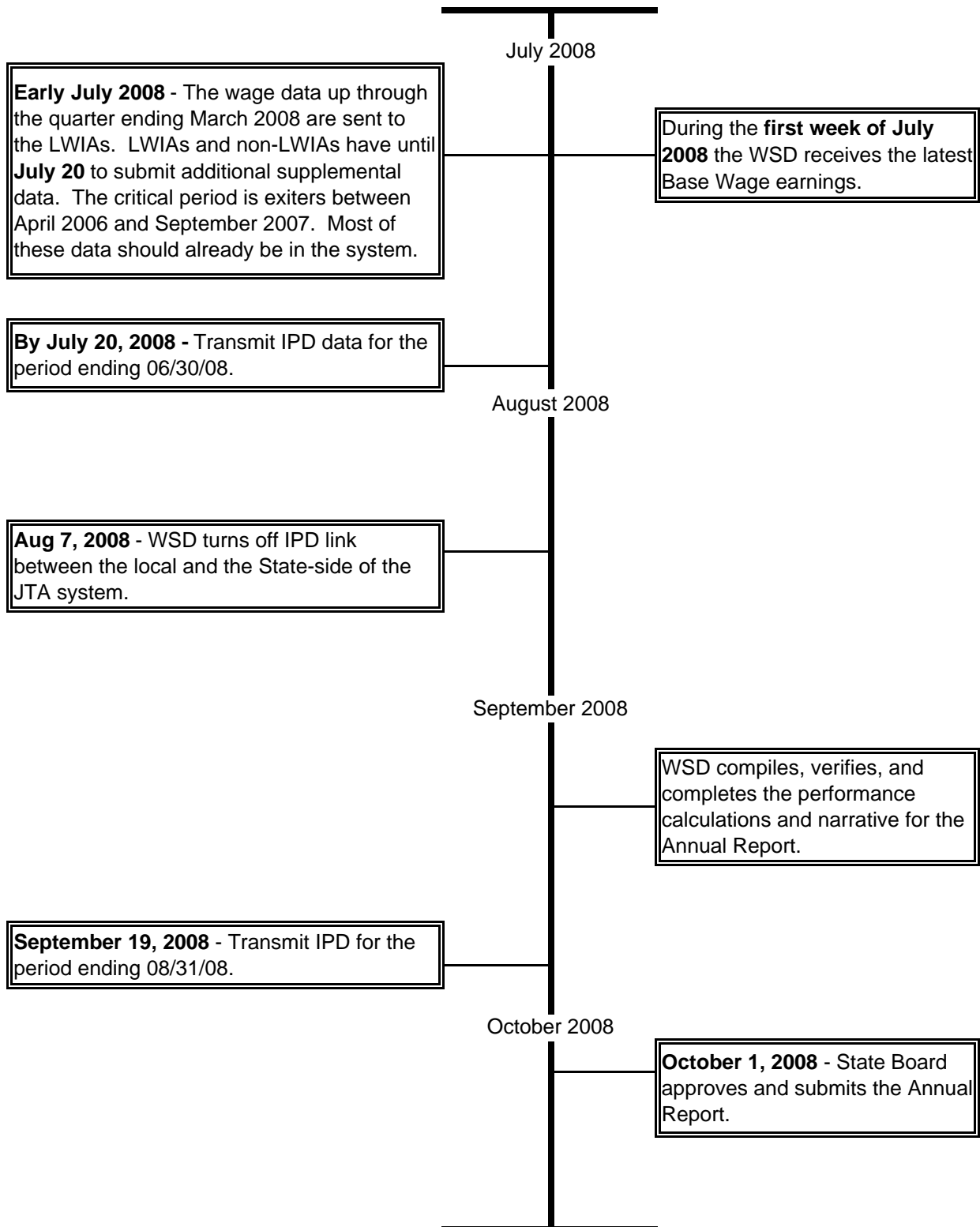
If you have questions related to the information discussed in this notice, please contact Monica Mendoza at (916) 654-8287 or Roy Staton at (916) 654-8295, of the Data Analysis Unit. For JTA system questions, please contact the JTA Help Desk at (916) 653-0202.

/S/ BILL BURKE
Assistant Deputy Director
Workforce Services Branch

/S/ BOB HERMSMEIER
Chief
Workforce Services Division

Attachment

WIA PY 2007-08 YEAR END PARTICIPANT REPORTING TIMELINE



Time Periods to Be Reported in the WIA Annual Reports for PY 2007

Annual Report PY 2007	
Due Date:	October 1, 2008
Reporting Item	Time Period (Exit Cohort) to Be Reported
Total Participants	7/1/07 to 6/30/08
Total Exiters	4/1/07 to 3/30/08
Adult and Dislocated Worker Performance Measures	
Entered Employment Rate	10/1/06 to 9/30/07
Employment Retention Rate	4/1/06 to 3/31/07
Average Earnings	4/1/06 to 3/31/07
Youth (14-21) Performance Measures	
Youth Placement in Employment or Education	10/1/06 to 9/30/07
Youth Attainment of a Degree or Certificate	10/1/06 to 9/30/07
Youth Literacy or Numeracy Gains	7/1/06 to 6/30/07